



INTERNATIONAL COLLEGE OF DENTISTS  
USA Section Foundation

## GRANT APPLICATION INSTRUCTIONS

1. **Complete** the application and **gather** supporting documentation.  
**Note:** The fillable boxes on the form will expand to accommodate information entered.
2. **Email** the completed application with required supporting documentation to: [Foundation@usa-icd.org](mailto:Foundation@usa-icd.org) or mail (no staples if mailing) to:

ICD USA Section Foundation  
Attention: Foundation Grants  
610 Professional Drive, Suite 201  
Gaithersburg, Maryland 20879

3. **DEADLINE:** To ensure consideration for a given year grant must be received prior to August 1.

## GRANT FUNDING GUIDELINES AND PRIORITIES

### I. Intention of Funds

All funds provided by the Foundation grant program are intended to serve the public interest and fulfill the Foundation's mission to facilitate dental health and education by funding programs and services that promote oral health. All funds must be used in accordance with the purpose specified on the grantee's grant application and in accordance with IRS Code 501 (c) (3).

### II. FUNDING CRITERIA

Dental Health and Education Related Programs Funded:  
(Eligibility Requirements and Criteria Considered)

1. Benevolent Dentistry – Clinics, programs, projects and events which provide dental care and education to those unable to access care due to financial, physical, or geographical reasons.
2. Public Education – Programs which educate children and adults in dental self-care to improve oral health and establish life-long habits.
3. Professional Education – Programs that prepare the next generation of dental educators.
4. Oral Health Related Research Support Programs – initiatives that advance or support our core research objectives.

### III. PREFERRED SERVICE MODEL

The Foundation seeks to support, encourage, and advance the volunteerism among dental professionals.

1. We fund dental health and education related projects, programs and initiatives and place emphasis on providing seed money with the ultimate goal to have the grantee find additional funds to support the project.
2. The Foundation seeks to serve the public interest and fulfill its mission while encouraging ethical practices, which demonstrate fairness, efficiency, and sustainability. With this goal in mind, standards have been adopted to guide the Foundation Board of Trustees in the funding decision process.
3. Types of Programs – Free or low cost to patients.  
(Priority is given to free programs and those who serve the poorest segments of society.)
4. Dental Professionals – Priority is given to volunteer programs.

5. Beneficiaries – Children, elderly, disabled, and low-income adults.
6. Geographic area is global – Consideration given to projects in the USA and to developing areas worldwide.
7. Impact – Based on the number served, significance of population served, educational and prevention impact, etc.
8. Operational efficiency – Overhead costs compared to treatment costs.  
(Total cost per patient)
9. Longevity and sustainability of program – Emphasis on seed money grants with a self-sustainability perspective.
10. Measurement and evaluation of goals – Probability of success to reach goals.
11. Preference given to matching funds formulas.
12. Patient Qualification and Proof – Helping to ensure only those in true need receive services.
13. No consideration will be given to any Federal programs.
14. All repeating grant requests will be reviewed yearly and require a new grant application.



INTERNATIONAL COLLEGE OF DENTISTS  
USA Section Foundation

## GRANT REQUEST FORM

Date: \_\_\_\_\_

Name of Organization:

---

Address of Organization:

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

---

### Organizational Information

**To include a brief summary of organization's mission and history,  
description of current programs and accomplishments.**

---

### **Summary of Grant Proposal: (List)**

1. Objectives: (The intended impact or result a program or project is trying to produce for a specified population)
2. Procedures: ( Describe the plan or organized undertaking to achieve the intended result within a specific time period)
3. Evaluation: (A plan to evaluate how success will be defined and measured)

Objectives:

Proceedures:

Evaluation:

---

### **FINANCIAL INFORMATION**

Total Annual Organizational Budget: (Attach detailed budget)

---

---

Total Project Budget: (Attach detailed budget)

---

Dollar Amount Requested:

---

---

Statement regarding organization's audit procedures

---

Description of how the organization plans track grant expenditures including administration costs.

---

List other sources of income:

---

List any previous support from the International College of Dentists (ICD), ICD USA Section and/or ICD USA Section Foundation:

---

## **Purpose of Grant**

Statement of needs/problems to be addressed; description of how community group and/or organization will benefit; description of project goals and objectives (measurable if possible); timetable for implementation (if applicable); other organizations, if any, participating in the project.

---

## **Evaluation**

A brief explanation for monitoring and evaluating success.

---

## **ATTACHMENTS**

**The following attachments must be included in all Grant Applications**

1. A copy of the current IRS determination letter indication 501(c)(3) status.
2. Anti-discrimination statement (where applicable)
3. The previous year IRS Form 990
4. Listing of Board of Directors and/or organizational officers
5. Organizations Conflict of Interest Statement

---

**Please note: A Year-End Report to the FOUNDATION is required of each grant recipient specifying how monies were used. Further grant requests will not be considered if reports are received after December 31st. (See report form**

---

---

Name of Executive Director or President

**Email the completed application with required supporting documentation to: [Foundation@usa-icd.org](mailto:Foundation@usa-icd.org) or mail to (No staples if mailing):**

**ICD USA Section Foundation  
Attention: Foundation Grants  
610 Professional Drive, Suite 201  
Gaithersburg, Maryland 20879**

---





INTERNATIONAL COLLEGE OF DENTISTS

USA Section Foundation

## **GRANT FUNDING GUIDELINES & PRIORITIES**

---

### **Intention of Funds:**

All funds provided by the Foundation grant program are intended to serve the public interest and fulfill the Foundation's mission to facilitate dental health and education by funding programs and services that promote oral health. All funds must be used in accordance with the purpose specified on the grantee's grant application and in accordance with IRS Code 501 (c) (3).

---

### **FUNDING CRITERIA**

#### **Dental Health and Education Related Programs Funded: (Eligibility Requirements and Criteria Considered)**

1. Benevolent Dentistry – Clinics, programs, projects, and events which provide dental care and education to those unable to access care due to financial, physical, or geographical reasons.
2. Public Education – Programs which educate children and adults in dental self-care to improve oral health and establish life-long habits.

3. Professional Education – Programs that prepare the next generation of dental professionals that will advance the art and science of dentistry.
4. Oral Health Related Research Support Programs – Initiatives that advance or support our core research objectives.

---

### **PREFERRED SERVICE MODEL**

The Foundation seeks to support, encourage, and advance the volunteerism among dental professionals.

1. We fund dental health and education related projects, programs and initiatives and place emphasis on providing seed money with the ultimate goal to have the grantee find additional funds to support the project.
2. The Foundation seeks to serve the public interest and fulfill its mission while encouraging practices, which demonstrate fairness, efficiency, and sustainability. With this goal in mind, standards have been adopted to guide the Foundation Board of Trustees in the funding decision process.
3. Type of Programs – free or low cost to patients (priority given to free programs and those who serve the poorest segments of society).
4. Dental Professionals – Priority given to volunteer programs.
5. Beneficiaries – Children, elderly, disabled, other low-income adults.

6. Geographic area is the world – Consideration given to projects in the USA and to developing areas worldwide.
  7. Impact – Based on the number served, significance of population served, educational and prevention impact, etc.
  8. Operational efficiency – Overhead costs compared to treatment costs (Total Cost per patient).
  9. Longevity and sustainability of program – emphasis on seed money grants with a self-sustainability perspective.
  10. Measurement and evaluation of goals – probability of success to reach goals.
  11. Preference given to matching money formulas.
  12. Patient Qualification and Proof – Helping to ensure only those in true need receive services.
  13. No consideration will be given to any Federal Programs.
  14. All repeating grant requests will be reviewed yearly and require a new grant application.
-

